

F.no. 25-03/2025-LI
Ministry of Communications
Department of Posts
(Directorate of Postal Life Insurance).
Chanakyapuri P.O. Complex,
New Delhi-110021

Dated: 10.10.2025

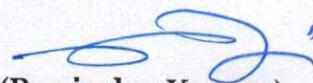
Sub: Issuance of Set of Instructions for Postal Life Insurance Operations and Accounting Processes subsequent upon Phase -2 deployment.

With reference to the aforesaid subject, please find enclosed herewith the list of functionalities that would be available to Counter PA's at HOs/SOs from Booking Solution Module in APT 2.0. Important functionalities include new business quote, new business indexing, policy summary, customer search, loan/surrender/ revival quotes, email & mobile addition/update.

2. Selected functionalities from PLI-APT integration from Phase-II, are being deployed on 10.10.2025. After the deployment, the enclosed (Set of Instructions covering Postal Life Insurance Operations and Accounting Processes) will apply.

3. The above information may be widely disseminated to HOs/SOs for information and necessary action of field staff.

This issues with the approval of Competent Authority.


(Ravindra Kumar)

Deputy Divisional Manager-II (PLI)

Encl.: As above.

Head of All circles

Copy to: -

1. PSO to Secretary (Posts)/ PPS to Director General Postal Services.
2. PPS/PS to Addl. DG (Co-ordination)/Member (Banking)/Member (O)/Member(P)/ Member (Planning & HRD)/ Member (PLI)/Member (Tech)
3. AS&FA/Sr. Deputy Director General (Vigilance) & CVO/Sr. Deputy Director General (PAF)
4. Director, Rafi Ahmed Kidwai National Postal Academy, Ghaziabad
5. CGM (BD)/CGM (Parcel)/CGM (CEPT)
6. Addl.DG, APS C/o 56 APO
7. All DDsG/GMs/Secretary PSB
8. GM (CEPT), Mysuru, with the request to upload the order in India Post Website
9. All Directors, Postal Training Centres/ Director, PLI, Kolkata
10. All Officers/Officials of PLI Directorate